FCS Payment and Refund Policy

Enrollment in an Extension Educational class consists of a small fee to help cover the cost of supplies for each class. Preparation is made and supplies purchased based on the number of enrollments for each class. If you cancel from a class in which you have paid an enrollment fee, that fee **will not be refunded,** but may be applied toward another class enrollment. All Class credits must be used within 3 months or will be forfeited. If we cancel a class due to lack of enrollment minimum, we will refund your enrollment fee or ask if you wish to use it toward another class fee.

Classes are held at the Extension Education Center, 7001 W 21 St N, Wichita. You will attend all dates listed for each class. A letter of confirmation and supply list will be sent, preferably by email, 7-10 days before classes begin. Please indicate class number and fee on enrollment form.

Make checks payable to the Sedgwick County **Educational Fund** for the following classes:
Clothing & Textiles
Family Resource Management
Family Life
Expanded Food and Nutrition Education

Make checks payable to the Sedgwick County **Extension Council** for:
Upholstery
Foods and Nutrition

Separate checks are required when they are payable to different accounts. Enrollment is due at least seven days before the beginning of class. Classes will be canceled if minimum enrollment is not met. Some class sizes are limited and payment is required to reserve your space. Scholarships are available upon written request.

Mail Payments to: Sedgwick County
7001 W 21st St N
Wichita, KS 67205-1759